

APPLICATION FOR ADMISSION

Shaping your own destiny

For women

By women

About women

COTTEY
college

THE ADMISSION PROCESS

Cotley College encourages applications from students who are serious about enrolling in a women's liberal arts and sciences college and who are well prepared through college preparatory, honor and advanced placement courses. All candidates for admission must be graduates of accredited high schools or have satisfied high school graduation requirements through the G.E.D. or by special official arrangements (i.e. home school). Cotley College does not discriminate in admission on the basis of age, race, creed, color, ethnic origin, physical handicap or financial status.

Campus visits and interviews are important in assisting you and your parents in choosing a college. Cotley College encourages campus visits. A campus visit should be requested through the Office of Enrollment Management at least one week in advance. This allows sufficient time to arrange tours, faculty interviews, housing and meals. Special visitation programs are held several times throughout the year.

Your application for admission should be on file in the Office of Enrollment Management as early as possible; the College accepts students for admission only until it reaches its capacity of 350 residential students.

All applicants for admission to Cotley College should take a college preparatory sequence. The required high school curriculum includes:

- four years of study in English composition and literature
- at least three years of math (Algebra I, II and Geometry)
- at least two years of history and government
- at least two years of a laboratory science
- at least two years of the same foreign language

A student applying for admission must submit:

- The completed application for admission and a \$20 non-refundable application fee.
- An official high school transcript (sent directly from your high school to Cotley's Office of Enrollment Management).
- Official results from the test battery of either the ACT or SAT.
- A Counselor/Teacher Evaluation (last page of this application) to be completed by a teacher or counselor.
- An official college transcript (sent directly from the college or university to Cotley's Office of Enrollment Management) for any and all courses taken, even if through a dual-credit program.
- Supplemental information, such as an essay, a personal statement, or additional letters of reference may be required. Your admission representative will notify you if any of these additional items are required.

QUESTIONS?

Any questions regarding the application process should be directed to:

Cotley College
Office of Enrollment Management
1000 W. Austin
Nevada, MO 64772

Phone: (417) 667-8181
Fax: (417) 667-8103
1-888-5-COTTEY
www.cotley.edu
enrollmgt@cotley.edu

COTTEY COLLEGE APPLICATION FOR ADMISSION

Please type or print clearly using ink.

PERSONAL INFORMATION

Name _____
Last First Middle Preferred Name

Address _____

City _____ State _____ Zip _____ Date of Birth _____

Social Security Number _____ - _____ - _____ Telephone (_____) _____

E-mail _____

Application for semester beginning: Fall Spring Year _____

Please indicate citizenship:

United States Citizen Citizen of _____

United States Permanent Resident

Permanent Resident # _____

OPTIONAL:

Ethnic Background: This information will not be used as a basis for admission, but will be used for statistical reporting only. All responses are voluntary.

American Indian or Alaskan Native Hispanic Caucasian
 African-American/Black Asian or Pacific Islander Other _____

FAMILY INFORMATION

Please provide information about the family members you live with:

MOTHER/GUARDIAN (circle one)

Name _____

Address (if different than yours) _____

City _____ State _____ Zip _____

College(s) attended _____

Home Phone (_____) _____ Work Phone (_____) _____

Fax (_____) _____ E-mail _____

Title/Occupation _____

Special Circumstances: _____

FAMILY INFORMATION *continued*

FATHER/GUARDIAN (circle one)

Name _____

Address (if different than yours) _____

City _____ State _____ Zip _____

College(s) attended _____

Home Phone (_____) _____ Work Phone (_____) _____

Fax (_____) _____ E-mail _____

Title/Occupation _____

Special Circumstances: _____

List names and ages of siblings and schools/colleges attending:

Name	Age	School/College	Grade Level
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Has any member of your family ever attended Cottey? Yes No

If so, indicate the name, relationship, and dates attended:

Name Relationship Dates attended

Name Relationship Dates attended

EDUCATIONAL BACKGROUND

High School Name _____ Dates attended _____

High School Address _____

City _____ State _____ Zip _____

School Phone (_____) _____ Fax (_____) _____ School Code _____

Counselor's Name _____ Graduation Month/Day/Year _____

High School Graduation by: Diploma G.E.D. Other _____

Previous high school and dates attended, if applicable _____

If you are attending or have attended any college or university, please list each, giving dates of attendance and credits earned. Please have official transcripts sent to Cottey's Office of Enrollment Management.

College/University	City/State/Zip	Dates	Credits Earned
_____	_____	_____	_____
_____	_____	_____	_____

EDUCATIONAL BACKGROUND *continued*

Do you plan to take any college-level courses before attending Cottey? Yes No

Please explain: _____

Have you taken Advanced Placement courses in high school? Yes No

If yes, please list courses: _____

Have you taken Honors courses? Yes No

If yes, please list courses: _____

When did you take or when do you plan to take the ACT/SAT?

ACT month _____ year _____ Composite score _____

SAT month _____ year _____ Verbal _____ Math _____

List below the courses in which you are now enrolled and any other courses you will complete prior to your attendance at Cottey:

Fall	Spring
_____	_____
_____	_____
_____	_____
_____	_____

Extracurricular Activities/Leadership: In addition to academic achievement, Cottey values student contributions outside the classroom. Please provide below (and on a separate page, if necessary) information about your involvement in school and/or community organizations, including music (vocal or instrumental), publications, athletics, employment, etc.

Activity	Years of Participation	Special Honors/ Recognition/Awards
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Other special awards or recognition: _____

FUTURE PLANS

Indicate the area(s) of your major academic interest: 1) _____
2) _____

List other universities or colleges to which you have applied or intend to apply: _____

To which university or college would you like to transfer upon completion of your work at Cottey?
(If undecided, please indicate so.) _____

KNOWLEDGE OF COTTEY

Have you visited the Cottey campus? Yes No When?

How and when did you first learn about Cottey? _____

What additional information do you need about Cottey? _____

Please list influences which/who led you to select Cottey: (If the influence is an individual, please list the name. If the influence is a Cottey alumna, P.E.O. member, or your guidance counselor, please specify.)

1) _____

2) _____

PERSONAL STATEMENT

Is there anything else you would like us to know concerning your application? (Use an additional page if needed.)

FINANCIAL AID APPLICATION PROCEDURE

Do you wish to be considered for financial aid? Yes No

If yes, a packet containing the necessary forms will be sent to you.

Are you planning to apply for a state P.E.O. scholarship? Yes No

If you have attended or are attending any college or university, you will need to have a financial aid transcript sent to the Cottey Office of Financial Aid prior to enrollment at Cottey.

RELEASE INFORMATION

May we release your name, address, and phone number to P.E.O. members, students, and alumnae who may wish to contact you for admission and scholarship purposes only? Yes No

PERSON RESPONSIBLE FOR PAYMENT OF COLLEGE FEES

Name _____

Address _____ City _____ State _____ Zip _____

Phone (_____) _____

APPLICANT'S SIGNATURE

I certify that all statements in this application are factually correct and honestly presented.

Signature _____ Date _____

Cottey College is an independent, non-profit institution which admits academically qualified students. Cottey College does not discriminate in access to, or treatment in, its programs and activities on the basis of age, race, creed, color, ethnic origin, physical handicap, or financial status.

COTTEY COUNSELOR/TEACHER EVALUATION

We request your help in determining the following student's eligibility for admission to Cottey College. **A candid and objective appraisal of the applicant's qualifications is essential for the admission committee to make a fair decision.** We read carefully and value your comments. After you complete this form, please sign and date it. If you do not know the student well enough to judge her academic potential, please pass this on to a qualified counselor or teacher of the applicant.

Applicant's Name _____

Applicant's Address _____ (_____) _____
City State Zip Phone

How long have you been the applicant's counselor/teacher? _____

Student's grade point average _____ out of _____ as of _____

Student's class rank in senior year _____ / _____ Date of ranking _____

What percentage of a typical graduating class at your school attends college? _____

Please describe the candidate in the following areas:

1. The student's cognitive ability:

Comments: _____

2. The student's oral, written and organizational skills:

Comments: _____

3. The student's qualities in areas of leadership, maturity, self-motivation and dependability:

Comments: _____

4. The student's ability to communicate and interact with others:

Comments: _____

Please use this space to add information that you believe will help us in determining this student's eligibility for admission to Cottey. If you have written a recommendation or evaluation for this student, you may attach a copy to this form. Your evaluation should specifically indicate the student's potential for **academic** success at Cottey.

Name _____ Title _____
(Please print)

Phone (_____) _____ Fax (_____) _____ E-mail _____

High School _____

Address _____ City _____ State _____ Zip _____

Signature _____ Date _____

Mail to: Cottey College • Office of Enrollment Management • 1000 W. Austin • Nevada, MO 64772

COTTEY

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1000 W. Austin • Nevada, MO 64772
1-888-5-COTTEY • www.cottey.edu • enrollmgt@cottey.edu

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